

## Connecting Your Workstation to Citrix



### System Requirements

This Tech Tip is intended for Beaumont users running:

- Microsoft Windows (XP, Vista, 7)
- Apple Macintosh OSX (10.6+)

### Download Citrix Receiver (Beaumont PC's)

If you have a Beaumont PC, please run the package listed here:

1. Open a web browser and navigate to <http://wbhpackages.beaumont.edu> or from the WBH\_Apps folder on your desktop.

### Download Citrix Receiver (non-Beaumont PC's)

Starting a Citrix Application on any Windows or Macintosh computer can be accomplished using the Citrix Receiver.

1. Open a web browser and navigate to [receiver.citrix.com](http://receiver.citrix.com) or open up your App store and search for "Citrix Receiver".
  - a. Click on the blue Download button



## Connecting to Citrix on a Workstation

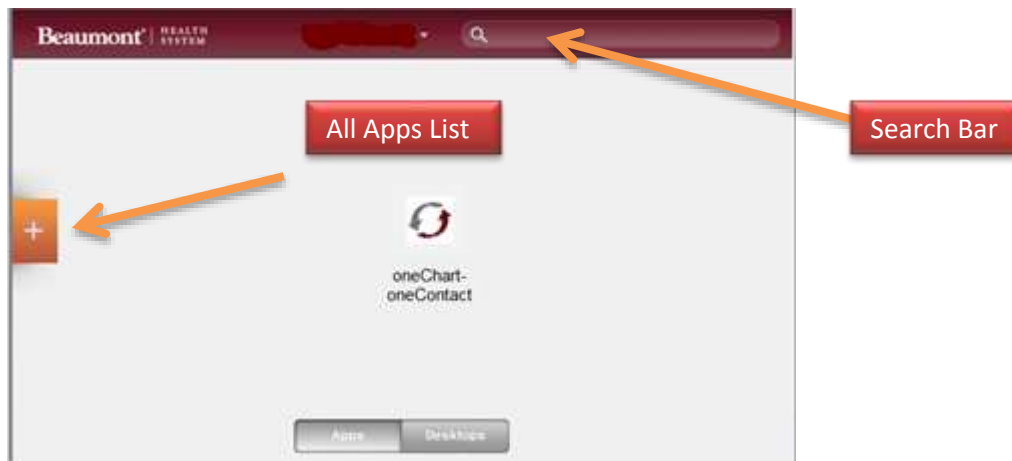
Connecting to your published applications (i.e., OneChart OneContact) can be accomplished by browsing to the correct Portal address.

1. Open a web browser and navigate to [store.beaumont.edu](http://store.beaumont.edu)
2. Enter your username and password for the Beaumont Network and click “Logon On”.

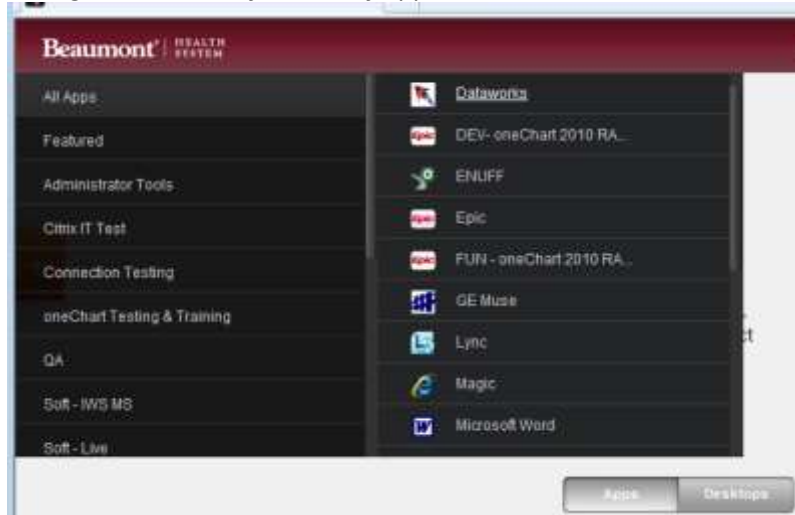
## Adding Your Most Commonly Used Apps to Your Workspace

When you login to <http://store.beaumont.edu>, you will only see your primary apps or apps that you add. If you don't see an app listed, there are two ways to find the app and add it to the workspace.

1. You can add apps to your main screen by either using the search bar or click on the plus on the left hand side of the screen.



2. Click on “All Apps” and click on the app that you want. Notice that there is a scroll bar on the right hand side of the list of apps.



3. Once you click on the app, it will place itself onto your workspace automatically.

**Note:** This document is for accessing Beaumont Apps from your workstation, for instructions on accessing the apps on a mobile device, reference [Citrix Storefront Configuration Instructions-Mobile.pdf](#).

## Help



If  
you  
need  
help:

1. Contact the Beaumont IT Service Desk by telephone at 72727 (internal) or 248-597-2727 (external)

